**Academic Mentor**

**37 hours a week, 39 weeks a year**

**Grade F, points 6 to 7 (actual salary: £19698 - £20092)**

EWS is a high-achieving comprehensive school across two sites serving many villages and the fringes of both Northampton and Milton Keynes. We believe that all staff and pupils should be treated with respect and have built a culture based on respect for each other, resilience to meet new challenges and take responsibility for our actions and our learning.  At Elizabeth Woodville we have a strong focus on academic achievement throughout the school and develop our young people to be independent and resilient learners. EWS joined Tove Learning Trust in 2016.

We are seeking to appoint an enthusiastic and dedicated Academic Mentor.  This is a non-teaching role. There are three main components to this role:

* To organise and carrying out intervention work with identified individual students or sub-sets of students;
* To help and support the Inclusion team with regards to student progress;
* To offer support in ensuring a positive learning culture across the school.

The role has an administrative aspect and applicants must be fully competent in the use of Microsoft Office and Google applications.

The successful candidate will:

* Have experience of working with young people
* Be approachable and flexible
* Be committed to promoting self esteem
* Have to meet the person specification and will be required to apply for a DBS disclosure
* Candidates must be eligible to live and work in the UK.

Training and development opportunities will be offered. All staff are encouraged to study further and the trust will actively support staff to obtain relevant further qualifications where possible.

**Tove Learning Trust**

The trust is committed to ensuring that all students achieve as highly as possible and we work hard to offer stimulating environments that enable every learner to progress and flourish.  We have a small central team and a committed Board of Trustees that are focused on delivering outstanding outcomes. We aim to have academies that are excellent communities of learning where students thrive on success.  There are seven secondary schools and one primary school in this growing Trust.

*The academy is committed to safeguarding children. The successful applicant will require an enhanced DBS check.*

**The Trustees of Tove Learning Trust are committed to safeguarding and promoting the welfare of children, young people and vulnerable adults and expects all staff and volunteers to share this commitment.**

**How to apply:** All documents including the full job description, person specification and application form are available on our website [http://ewsacademy.org.uk](http://ewsacademy.org.uk/). Please ensure your application form and covering letter includes examples of your experience and how you meet the criteria outlined in the job description and person specification. Further information requests or completed applications should be sent to **Michelle Saint, HR Administrator** E: [michelle.saint@ewsacademy.org.uk](mailto:michelle.saint@ewsacademy.org.uk) T: 01604 861188.

**Closing date: 10 October 2021**

**Interview date: w/c 11 October 2021**